

**AGENDA SUPPLEMENT
REGULAR AGENDA
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES**

November 16, 2006 San Dieguito Union High School District/Board Room
6:30 p.m. 710 Encinitas Blvd., Encinitas, CA

ACTION AGENDA/CONSENT ITEMS

EDUCATIONAL SERVICES

APPROVAL OF SUPPLEMENTAL SCHOOL COUNSELING ONGOING PROGRAM
11B.

Approve the acceptance of the Supplemental School Counseling Grant Program funding and its assurances, as shown in the attached document.

sdg
Attachment

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 9, 2006

BOARD MEETING DATE: November 16, 2006

PREPARED BY: Rick Schmitt, Associate Superintendent *RS*

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL OF SUPPLEMENTAL SCHOOL
COUNSELING ONGOING PROGRAM

EXECUTIVE SUMMARY

Funding Name: Middle and High School Supplemental School Counseling Program

Eligible Applicants: Local educational agencies

Required Eligibility Criteria: School districts and county offices of education that maintain grades seven through twelve, inclusive, are eligible for these supplemental funds.

Funding Description: Funding supports additional, appropriate counseling services for students in grades seven through twelve at risk of (1) not passing the California High School Exit Examination (CAHSEE) or (2) not accessing the standards curriculum because they are two or more grade levels below standards by the seventh grade.

An implementation plan will be submitted for Board review by December, 2006.

RECOMMENDATION:

It is recommended that the Board approve the acceptance of the Supplemental School Counseling Grant Program funding and its assurances.

Taken from: <http://www.cde.ca.gov/fg/fo/fm/course06insur.asp>
Last modified: Thursday, November 09, 2006

Middle & High School Counseling Program Assurances

General and program specific assurances for the 2006-07 Middle and High School Supplemental Counseling Program.

The applicant agency, by signature of its authorized representative (district superintendent or designee) on the final page of this document, hereby assures the California Department of Education (CDE) that the agency will adhere to the following legal assurances.

General Assurances

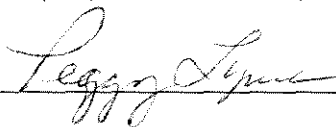
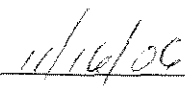
The CDE General Assurances may be accessed on the Internet at <http://www.cde.ca.gov/fg/fo/fm/genassur.asp>. Please print these assurances and include them with the Program Specific Assurances.

Program Specific Assurances

1. This funding will be utilized to provide additional counseling services to pupils in grades seven to twelve, inclusive. (*Education Code [EC] Section 52378*)
2. The program shall be adopted at a public meeting of the governing board. (*EC Section 52378[a]*)
3. The program shall include a provision for individualized review of the pupil's academic and department records. (*EC Section 52378[a][1]*)
4. The program shall include a provision for a counselor to meet with each pupil and, if practicable, the parent(s) or legal guardian(s) of the pupil, to explain the academic and department records of the pupil, his or her educational options, the coursework and academic progress needed for satisfactory completion of middle or high school, passage of the high school exit examination, and the availability of career technical education. The educational options explained at the meeting shall, if services are available, include college preparatory program and vocational programs, including regional occupational centers and programs and any other alternatives available to pupils within the district. (*EC Section 52378[a][2]*)
5. In addition, school districts shall identify pupils who are at risk of not graduating with the rest of their class, are not earning credits at a rate that will enable them to pass the high school exit examination, or do not have sufficient training to allow them to fully engage in their chosen career; and shall: require each school within its jurisdiction that enrolls pupils in grades ten and twelve to develop a list of coursework and experience necessary to assist each pupil in his or her respective grade who has not passed one or both parts of the high school exit examination and to successfully transition to postsecondary education or employment; require each school within its jurisdiction that enrolls pupils in grade seven to develop a list of coursework and experience necessary to assist each pupil in grade seven who is deemed to be at far below the basic level in English language arts or mathematics pursuant to California Standards Tests administered to pupils in grade six to successfully transition to high school and meet all graduation requirements, including passing the high school exit examination; and provide a copy of the list of coursework and experience necessary to the pupil and his or her parent or legal guardian. (*EC Section 52378[b][1],[2],[3]*)
6. The school district shall ensure that the list of coursework and experience is part of the cumulative records of the pupil. (*EC Section 52378[b][3]*)
7. The list of coursework and experience for a pupil enrolled in grade twelve shall include options for continuing his or her education if he or she fails to meet

graduation requirements. These options shall include, but not be limited to: enrolling in an adult education program, enrolling in a community college, and continuing enrollment in the pupil's school district. (EC Section 52378[c][1][A],[B],[C])

8. A copy of the list of coursework and experience necessary shall be provided to the pupil and his or her parent(s) or legal guardian(s). The school district shall ensure that the list of coursework and experience is part of the cumulative records of the pupil. (EC Section 52378[c][2])
9. As a condition of the receipt of funds pursuant to this article, a school district shall require each school within its jurisdiction to offer and schedule an individual conference with each pupil, identified in paragraphs (1) and (2) of subdivision (b), and his or her parent(s) or legal guardian(s), and a school counselor. The individual conference shall be scheduled, to the extent feasible: for a pupil enrolled in grade seven, the conference shall occur before January of that school year in which the pupil is enrolled in grade seven; for a pupil enrolled in grade ten, the conference shall occur between the spring of that school year in which the pupil is enrolled in grade ten and the fall of the following school year in which the pupil would be enrolled in grade eleven. For the 2006-07 school year, the conference shall occur on or before December 31, 2006; and, for a pupil enrolled in grade twelve, the conference shall occur after November of that school year in which the pupil is enrolled in grade twelve, but before March of the same school year. (EC Section 52378[d][1],[2],[3])
10. During the individual conference the school counselor shall apprise the pupil and his or her parent(s) or legal guardian(s) of the consequences of not passing the high school exit examination; the programs, courses, and career technical education options available for pupils needed for satisfactory completion of middle or high school; the cumulative records and transcripts of the pupil; the performance on standardized and diagnostic assessments of the pupil; the remediation strategies, high school courses, and alternative education options available to the pupil; the information on postsecondary education and training; and the pupil's score on the English language arts or mathematics portion of the California Standards Test administered in grade six, as applicable. (EC Section 52378[e][1]-[7])
11. The school district shall submit an annual report in a manner determined by the Superintendent that describes the number of pupils served, the number of school counselors involved in conferences, the number and percentage of pupils who participated in conferences and who successfully pass the high school exit examination, and the number and percentage of pupils who participated in conferences and who fail to pass one or both sections of the exit examination, and a summary of the most prevalent results for pupils based on the graduation plans developed pursuant to this chapter. (EC Section 52380)

	
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Signature of Superintendent or Designee

Date

Signature of President of Local School Board

Date

Questions:

Taken from: <http://www.cde.ca.gov/fm/fm/fm/genassur.asp>
Last modified: Wednesday, February 15, 2006

General Assurances

California Department of Education general assurances required for grants supported by state or federal funds.

Discrimination

As the duly authorized representative of the applicant, I certify that the applicant will comply with all federal statutes relating to nondiscrimination, including (a) Title VI of the Civil Rights Act of 1964 (45 *United States Code [USC]* sections 2000d through 2000d-4) prohibiting discrimination on the basis of race, color, or national origin; Title IX of the Education Amendments of 1972 (20 *USC* sections 1681-1683) prohibiting discrimination on the basis of sex; Section 504 of the Rehabilitation Act of 1973 (20 *USC* Section 794) prohibiting discrimination on the basis of handicap; and The Age Discrimination Act (42 *USC* Section 6101, *et seq.*) prohibiting discrimination on the basis of age.

Costs

As the duly authorized representative of the applicant, I certify that the applicant will comply with the general cost principles set forth in federal regulations, 34 *Code of Federal Regulations (CFR)* Section 74.27 and 34 *CFR* Section 80.22, and the Office of Management and Budget circulars applicable to my entity.

I further certify that the applicant will comply with the expenditure requirements set forth in the federal Education Department Guidelines Administrative Regulations (EDGAR) contained in Title 34 of the *CFR*.

Records

As the duly authorized representative of the applicant, I certify that the applicant will make reports to the state or federal agency designated in the application as may reasonably be necessary to enable those agencies to perform their duties. The applicant will maintain and provide access to all records used in the preparation of such reports for a period of five years. Such records shall include, but not be limited to, records which fully disclose the amount and disposition by the recipient of funds, the total cost of the activity for which the funds are used, the share of the cost provided from other sources, and such other records as will facilitate an effective audit. The recipient shall maintain such records for five years after the completion of the activities for which the funds are used.

Applicable Law

As the duly authorized representative of the applicant, I certify that the applicant will comply with all state and federal statutes, regulations, program plans, and eligibility requirements applicable to each program under which federal and state funds are made available through the application.

CDE-100A (Revised Aug-2005) - California Department of Education

Questions: Grace Massey Holt | gholt@cde.ca.gov | 916-319-0490